

**SERVICE ORDER ATTACHMENT**  
**STATEMENT OF WORK**

---

**S-266-2903 NIST CSF GAP/READINESS REVIEW**

## **1 Overview**

This Statement of Work ("SOW"), with any appendices included by reference, is part of any agreement which incorporates this document by reference.

### **1.1 Services Summary**

The purpose of the Compliance Gap/Readiness Review is to identify potential gaps that may exist in the

SilverSky will utilize the information gathered to better focus and streamline the client interviews. SilverSky will schedule a combination of group and individual interviews with personnel from various functional areas. The interview process will focus on the areas outlined in the NIST CSF standard.

**NIST CSF Gap Analysis** - Evaluate the in-scope processes, systems and applications against the requirements of the NIST CSF standards. SilverSky will examine the security and control structure or related information systems and business processes that are involved in the Customer's collection, use and disclosure of sensitive information to determine adequacy of controls. During this phase SilverSky will:

- Assess how controls have been deployed to support key business processes, technology infrastructure, and relevant systems.
- Interview key system and business stakeholders to identify current policies and practices related to information security
- Identify and assess information security risks within key functional areas associated with the information security program
- Evaluate your current risk management techniques for addressing security and privacy risks
- Identify deficiencies and gaps in security and privacy practices through targeted tests and control analysis
- Develop detailed recommendations to assist the Customer's remediation of deficiencies

SilverSky will review the following key security management areas for compliance with NIST CSF 27001 security requirements:

- 1.

### **2.3 Out of Scope**

Any activity not explicitly included in this SOW is considered out of scope. In the event that Customer requests additional services, such services will be the subject of a change request.

## **3 Customer Obligations and Assumptions**

Services, fees and work schedule are based upon the assumptions, representations and information supplied by Customer. Customer's fulfilment of these responsibilities is critical to the success of the engagement.

### **3.1 Customer Obligations**

